

CITY OF BERKELEY MILLS ACT CONTRACT APPLICATION

Applicant/Owner Information

- 1. Name: _____
- 2. Address: _____
- 3. Phone: (Day) _____ (Evening) _____
- 4. Historic Preservation Specialist: _____
Attorney: _____
Other Contact: _____

Historic Property Information

- 5. Address: _____
- 6. Historic Name: _____
- 7. Assessor's Parcel Number: _____

Historic Designation

- 8. Designation Type: Potential: _____ Local: _____ State: _____ National: _____
- 9. Date of Designation: _____

Required Application Materials

- Mills Act Contract Application.
- Copy of legal description.
- A completed financial analysis for Mills Act contract form (see sample). The final financial analysis is prepared by the County Assessor's Office.

The following must be prepared by a specialist in historic preservation:

- An architectural report identifying the status of all character defining features of the building(s) and site (photographs required).
- A restoration/rehabilitation plan for the designated property. If the building(s) is already restored in good condition, a maintenance list must be submitted to support the need for tax relief (see sample).

I hereby apply to be considered for a Mills Act contract and have read the brochure.

Owner's Signature Date

Note: Special conditions apply. Please read the Mills Act brochure for detailed information before applying. Each property owner should consult his/her legal counsel concerning the advisability of entering into a Mills Act contract prior to completing and submitting this application.